

Outside Employment Activities of Utilities Employees

If you have a job in addition to the one at Utilities, you are required to complete the Annual Request for Outside Employment Form and submit it to your supervisor. The form will be forwarded to the Executive Director's Office and a copy will be sent back to your section after it is signed.

Outside employment in another agency of the State of Texas or the Federal government, or as a consultant, requires additional approval by the Board of Regents per the University of Texas Handbook of Operating Procedures ([See HOP 5-2270](#)).